



## Foreign Affairs Handbook

### 4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-8

Date: August 30, 1997

---

#### 4 FAH-1 QUARTERLY UPDATES

##### MAJOR CHANGES:

1. Since documents no longer contain headers/footers, a TL line will be placed beneath the subchapter heading to identify the last time the subchapter was updated.
2. This Handbook is formatted in the Windows CD-ROM format. This Handbook will no longer be published in paper form, but updates will appear quarterly on the CD-ROM. As in the past, new entries will appear in ***bold italic*** while changes will be in *italics* only.
3. The updated chapters are: H-200 subchapters H-220 H-250; H-300 subchapter H-310; H-400 sections H-421.1, H-421.2, H-421.8, H-421.12, H-421.14, H-421.25, H-421.30, H-421.31, H-432.3, H-432.5, H-433.3, H-433.5, H-434.2, H-434.3, H-434.5, H-435 and H-442; H-500 section H-525; H-600 section H-614, subchapter H-620; H-700 sections H-713, H-714, H-715, H-718 and H-719, subchapter H-730; H-800 sections H-823, H-825 and subchapter H-830.
4. **Supchapter H-220**—New fund 19X0535.4 Proceed of Sale of Foreign Properties-FBO and new fund 19\_1125 International Conferences and Contingencies-IO—BP.
5. **Subchapter H-250**—New fund 19X6166.8 Bosnia Federation, General Contract Account and new fund 19X6875.02 Suspense, Gift Certificate Award Program—BP.
6. **Section H-310**—Corrections to FSI operating allowances—FMP.

*For funds obligation/purchase purposes, this Transmittal Letter is costed at \$134.75.*

7. **Section H-421.1**—Change symbol and title of 010114—S/S.
8. **Section H-421.2**—New org 012500 and deleted 5 orgs—M.
9. **Section H-421.8**—Reorg—OES.
10. **Section H-421.12**—New orgs 062140 & 062150, delete 062120 & 062130—INR.
11. **Section H-421.14**—New ICASS code 081200, delete 082500—FMP.
12. **Section H-421.25**—New 171655, 171656 & 175125 and discontinue five org codes—DS.
13. **Section H-421.30**—Discontinue 220120—OPR.
14. **Section H-421.31**—Change symbol and title of 243600—FBO.
15. **Section H-432.3**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP.
16. **Section H-432.5**—Change Zaire to the Democratic Republic of the Congo—AF.
17. **Section H-433.3**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP, and Editorial changes—FMP.
18. **Section H-433.5**—Change Zaire to the Democratic Republic of the Congo, and create a U.S. Embassy to the Central African Republic in Yaounde—AF.
19. **Section H-434.2**—New org for Pristina Yugoslavia 328612—EUR.
20. **Section H-434.3**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP.
21. **Section H-434.5**—Change Zaire to the Democratic Republic of the Congo—AF.
22. **Section H-435**—Change Zaire to the Democratic Republic of the Congo, create a U.S. Embassy to the Central African Republic in Yaounde—AF; new org for Pristina, Yugoslavia 328612—EUR, and change Hong Kong, B.C.C. to Hong Kong, China—EAP.
23. **Section H-442**—New org 420206—PC.
24. **Section H-525**—Editorial changes—DIR.

25. **Section H-614**—Allows Peace Corps to use BOCs 1187, 1212, 2325—PC.
26. **Section H-621.2**—New RSC AAAZ Proceeds of Sale, Capitalized Assets not Vehicles—FMP.
27. **Section H-713**—Transfer disbursing to Charleston and Paris—FMP.
28. **Section H-714**—Transfer disbursing to Charleston and Paris—FMP, and change Zaire to the Democratic Republic of the Congo—AF.

29. **Section H-715**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP.
30. **Section H-718**—Change Zaire to the Democratic Republic of the Congo—AF.
31. **Section H-719**—Transfer disbursing to Charleston—FMP.
32. **Section H-732**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP and change Zaire to the Democratic Republic of the Congo—AF.
33. **Section H-733**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP, and Change Zaire to the Democratic Republic of the Congo—AF.
34. **Section H-823**—Change Hong Kong, B.C.C. to Hong Kong, China—EAP.
35. **Section H-825**—Change Zaire to the Democratic Republic of the Congo—AF.
36. **Subchapter H-830**—Change Zaire to the Democratic Republic of the Congo—AF, and change Hong Kong, B.C.C. to Hong Kong, China—EAP.

**NOTE:** Officers are reminded that Department-issued materials not codified directly or by approved reference in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1110).

**FILING INSTRUCTIONS (Paper Copy):**

Insert this Transmittal Letter (4 pages) immediately following the Transmittal Letter Checklist, and initial the entry for FMH-8. Remove and destroy Subchapters H-220, H-250, H-310, H-320, H-420, H-430, H-440, H-520, H-610, H-620, H-710, H-730, H-820, and H-830 and replace with the attached subchapters (535 pages).

**DISTRIBUTION NOTICE**

1. All posts and offices receiving the Foreign Affairs Manual/Handbooks are responsible for maintaining them on a current basis [see 2 FAM Section 111.5], and for ensuring that all copies (including binders) are either retained or returned to A/IM/CST/MMS/DIR if no longer needed.
2. The Foreign Affairs Manual (unclassified) and Handbooks are also being issued internally in CD-ROM format. For information on this program, please contact the INFOEXPRESS Coordinator, A/IM/CST/MMS/CB directly. The Coordinator is located in Room 1659 Main State; FAX (202) 736-4924 or E-Mail via DOSNET: INFOEXPRESS. Public inquires should also be addressed to A/IM/CST/MMS/CB.
3. To get paper copies of the FAMs send inquiries to A/IM/CST/MMS, Room 1853, Phone (202) 736-7470, FAX (202) 647-4535. To get CD-ROM copies, send the request to A/IM/CST/MMS/CB, Room 1659, Phone (202) 746-4940, FAX (202) 736-4924.
4. All posts and offices receiving the *Foreign Affairs Handbook* are responsible for maintaining the FAH on a current basis [see 2 FAM Section 1116.5].
5. Use KFAM and AINF TAGS on all communications. Direct questions concerning issuance, validity, and updating to A/IM/CST/MMS/DIR. Direct questions concerning substance and interpretations to FMP/F/FMS/FPMC.

**(FMP/F/FMS/FPMC)**